

MUHAMMAD RAZA ABBAS

ESL / IELTS Instructor & English Language Trainer

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PROFESSIONAL SUMMARY

TEFL-certified English Language Teacher and IELTS Instructor with 9+ years of classroom experience and 10,000+ teaching hours, specializing in IELTS preparation (Listening, Reading, Writing, Speaking) for non-native learners. Track record includes teaching 900+ Matric-level students with a pass rate consistently above 85%, and preparing 50+ candidates for the IELTS exam. Holds an MPhil in English Linguistics and an MEd, with a strong record of building student speaking and writing proficiency from foundational to advanced levels. Seeking to bring proven ESL/IELTS instruction expertise to an international school or language institute.

CORE SKILLS

- IELTS Preparation (all 4 modules) & exam strategy coaching
- English Language Teaching (ESL/EFL) for non-native speakers
- Lesson planning and curriculum/content development
- Classroom management and student assessment
- English Linguistics and discourse analysis
- Educational psychology, testing, and measurement

PROFESSIONAL EXPERIENCE

Spoken English & IELTS Instructor

2023 – Present

British Training System, Faisalabad, Pakistan

- Prepared approximately 50 students for the IELTS exam, with the majority achieving their target band scores.
- Coached 30+ students through individual Spoken English lessons, guiding learners from CEFR A1 to B2 proficiency.
- Designed and delivered lesson plans covering all IELTS modules, tailored to individual student levels and goals.
- Taught foundational-to-advanced IELTS content along with question-specific strategies and exam techniques.
- Developed students' speaking, listening, reading, and writing skills through targeted, structured practice.

Secondary School English Educator

2016 – Present

School Education Department, Government of Punjab, Pakistan

- Taught Matric-level English to 900+ students over 9 years (~100 students/year), consistently achieving a pass rate above 85%.
- Taught English language and literature to secondary-level students, simplifying complex concepts into manageable steps.
- Built an inclusive, positive classroom environment that supports diverse learner needs.
- Applied assessment and measurement techniques to track and improve student outcomes.

Digital Marketing Coordinator

2016 – Present

Government Islamia High School, Faisalabad, Pakistan

- Planned and managed content calendars and social media presence (primarily Facebook) for the institution.
- Created and published marketing content to support school outreach and communication.

EDUCATION

Master of Philosophy (MPhil) in English Linguistics

Feb 2020 – Aug
2022

Riphah International University, Islamabad – Faisalabad Campus, Pakistan

CGPA: 3.90/4.00 | Thesis: "Transgression of Ethnic and Class Boundaries: A Multimodal Discourse

Analysis of Inspiration in Bollywood Movie 'Hichki'"

Master of Education (MEd)

Apr 2016 – May
2017

Government College University, Faisalabad, Pakistan

CGPA: 3.54/4.00 | Coursework: Educational Psychology & Guidance, Testing, Measurement & Assessment, Research Methods, Curriculum Development, Instructional Technology

CERTIFICATIONS & PROFESSIONAL DEVELOPMENT

IELTS (Academic) — Band 7 (Expired Aug 2025; renewable on demand)

Teaching & ELT Focus

- Accredited 120-Hour TESOL/TEFL Course
- Using Educational Technology with English Learners (Rice University)
- English for Business and Entrepreneurship (MOOC)
- English for Media Literacy for Educators (MOOC)
- English for Tourism Professionals (MOOC)
- Effectively Teaching Employees: Adult Learning (LinkedIn)
- Learning How to Increase Learner Engagement (LinkedIn)
- Everyday Parenting: ABCs of Child Rearing (Yale University)

Communication, Leadership & Digital Skills

- Google Certified Digital Marketing Expert (Coursera)
- Communicating with Emotional Intelligence (LinkedIn)
- Social Cues No One Teaches You (LinkedIn)
- Investing in Human Skills in the Age of AI (LinkedIn)
- Leadership Tips, Tactics, and Advice & Leading Projects
- Succeeding as a First-Time Tech Manager (LinkedIn)
- Marketing: Copywriting for Social Media & Conversion Copywriting
- Writing Great Content with Gen AI That Doesn't Sound Fake
- Sales Strategy & Cold Calling Techniques (LinkedIn)
- Shane Snow on Storytelling

LANGUAGES

English: Professional / IELTS Band 7 • Urdu: Native • Punjabi: Native • German: Basic